



Tuition Contract 2012-2013

Child's full name _____ date of birth _____ today's date _____
(please print)

of days _____ tuition rate per year _____ tuition rate per month _____ (see options on back)

This agreement is between Dragonfly Nature and Science Center (dba "Dragonfly School") and you, the parents. By signing this contract, you agree to honor the following terms and conditions. Dragonfly School, in turn, agrees to care for and educate your child.

Please initial to the left of each statement to indicate you have read, understand and agree to abide by each statement below.

___ I agree to pay a NON-REFUNDABLE application fee of \$50.00 at the time I submit an admission packet to Dragonfly School. I understand that a place will not be held for my child until I have completed a tuition contract and paid a tuition deposit as stated below. (The application fee does not apply to students re-enrolling as set forth in the Dragonfly School 2011-2012 tuition contract.)

___ I agree to pay a NON-REFUNDABLE deposit equal to a full month's tuition as elected above to secure my child's place at Dragonfly School. If I leave prior to the end of the 2012-2013 school year (including prior to the beginning of said school year), my deposit will not be refunded. If my child attends Dragonfly School through the end of the school year, AND I return the completed re-enrollment contract on or before the deadline of March 1, 2013, as described below, I may choose to apply this deposit for 1) my child's May 2013 tuition or 2) as a NON-REFUNDABLE deposit to hold my child's place for the following school year. I understand and agree that the deposit is non-refundable except as otherwise provided for in this agreement.

___ In the event that I choose to leave Dragonfly School before the end of May 2013, I agree that I will be responsible for the remaining tuition of the **semester** in which I leave and no refund of paid tuition is due.

___ I agree to pay the full monthly tuition as elected above on the 25th of each month prior to service for the 2012-2013 school year, and I authorize Dragonfly School to schedule electronic funds transfers from my checking account # _____ at (Bank Name) _____ to pay this monthly amount beginning August 25, 2012 and ending April 25, 2013. I will provide Dragonfly School with a voided check for said account by August 1, 2012.

___ After the 1st of the month of service, tuition will be considered late, and I will be required to pay a late fee of \$25 for each thirty day period such payment is late. If at any time, tuition is more than 2 months in arrears, I may be required to withdraw my child from the school. I understand I may request an alternate plan if my family has unusual circumstances, and the Directors and Executive Committee of the Board of Directors will consider such request.

___ I understand that the total tuition for the 2012-2013 school year is the amount I filled in above and is divided into nine equal payments.

___ I agree to pay the full monthly tuition regardless of my child's attendance. I understand that absences due to illness or travel do not change tuition responsibilities.

___ I understand that siblings of Dragonfly students are eligible for a 10% reduction in their tuition amount.

___ I recognize that there are differences between the Dragonfly calendar and Santa Fe Public School's calendar.

___ I agree to pay a non-refundable \$250 materials and activities fee on or before the first day of school in fall of 2012, or I may elect to pay in nine equal monthly installments of \$28 along with monthly tuition payments.

___ If a teacher or director makes a formal written recommendation for counseling or therapy, I will comply in a timely manner. If I fail to comply in a timely manner, I may be required to withdraw my child from Dragonfly School.

___ I understand that I am required to read the Dragonfly School Parent Manual and abide by the policies and procedures therein which may be amended as needed over the course of the school year.

___ I understand that pick-up time is between 2:50 and 3:00, that I must pick my child up by 3:05 in order not to pay the full \$15 fee for aftercare, and that no exceptions will be made. I will pay the fee promptly on the same day if I am late. If my child is enrolled in aftercare, I agree to pick my child up no later than 5:15. At 5:16 a \$15 late fee will be due, increasing to \$1 per minute after 5:30. I understand and agree that my timeliness is important to my young child, that teachers need to get home, and that aftercare needs to begin and end in a consistent way.

___ If my child is enrolled in Dragonfly School as of February 1, 2013, I will return my child's re-enrollment contract by March 1, 2013 to notify the school of my intent for the following school year (regardless of whether I intend to reserve a place for the following school year). If I return the re-enrollment contract by this date, and if I have not reserved a place for my child for the following school year, I understand that I may choose to apply my deposit to my May 2013 tuition and my authorized electronic funds transfers will cease on March 25, 2013, If I wish to re-enroll my child for the following school year, **I understand that my NON-REFUNDABLE deposit can only be applied as set out in this paragraph if I return the re-enrollment contract on or before March 1, 2013.**

___ I understand that days off for the 4-day week option in preschool are chosen according to enrollment and scheduling, and I agree to abide by this schedule even if I receive an alternate day off from my choices. Dragonfly School will make every effort to work with my schedule. Here are my first and second choices for my child's day off:

1st _____ 2nd _____

I have read this tuition contract and understand the terms and conditions and agree to be bound by the terms and conditions set forth by Dragonfly School.

(Name)

(Date)

(Name)

(Date)

2012-2013 Tuition Amounts:

\$7650/year	5-day week (M-F) 8-3	\$850 per month
\$9855/year	5-day week (M-F) 8-5	\$1095 per month
\$6435/year	4-day week 8-3	\$715 per month
\$8100/year	4-day week 8-5	\$900 per month